

2015 WILDCARE VOLUNTEER TRAINING LEVELS

LEVEL 1

VOLUNTEER NAME: _____

LEVEL 1 – CLASSES REQUIRED

- ___ WildCare Volunteer Orientation
- ___ Zoonoses & OSHA
- ___ Clinic Basics
- ___ Birdroom Basics
- ___ WildCare Interpretation & Communication
- ___ Clinic Volunteers: Duckling Care
- ___ Birdroom Volunteers: Corvid Care

LEVEL 1 – REQUIRED FOR BOTH BIRDROOM & CLINIC VOLS

- ___ Positive attitude, team player
- ___ Ability to properly prioritize and complete shift tasks
- ___ Stellar attendance record (see WildCare Procedure Manual)
- ___ Understanding of WildCare's procedures
- ___ Signing In and Out
- ___ Front Desk Procedure For Intake If Staff Is Not At Desk
- ___ How to Check Night Drop Off
- ___ Reading Task Boards
- ___ Locating Procedure Manual
- ___ Locating Human First Aid Area & Eye Wash Stations
- ___ Dish Washing Procedures
- ___ Laundry Procedures
- ___ Raccoon Laundry Procedures
- ___ Drying & Folding Towels
- ___ Disinfect/Identify Syringes
- ___ Order Board/Supply Maintenance
- ___ Maintenance Requests
- ___ Logging Animals Out When Transferred/Released/Expired
- ___ Care/Cleaning of Mealworms (Kitchen, Birdroom, East Aviary)
- ___ Restocking Procedures
- ___ Sweeping & Mopping
- ___ Trash & Recycling
- ___ Basic understanding of task priorities
- ___ Cleaning & Storing Cages, Etc. In Outdoor Cage Cleaning Area

LEVEL 1 – BIRDROOM SPECIFIC

- ___ Basic ID/Aging of birds (ongoing)
- ___ Basket/Cage/Perch Disinfecting Procedure
- ___ Basket/Cage Set Up (perch placement, Food placement, water placement)
- ___ Incubator Cleaning/Disinfecting/Set Up
- ___ General Food Prep: Mashers (Mac Diet, Pigeon/Dove, Hummingbird)

- ___ General Food Prep: Chow, Fruit, Peanut Butter Crumble Plates
- ___ General Food Prep: Corvid Plates
- ___ General Food prep: Mealworms In A Bowl
- ___ General Food prep: Bulk Pre-Prepared For Next Shift, All Types
- ___ Where to Find What Food To Feed A Specific Species
- ___ Use of Timers
- ___ Preparing Baby Bird Nests
- ___ East Aviary Cleaning/Feeding/Food Prep
- ___ If Ok'd & Assisted By Supervisor; Tweezer Feeding (NO SYRINGE FEEDING!)
- ___ If Ok'd & Assisted By Supervisor; Handling Stable Birds
- ___ If Ok'd & Assisted By Supervisor; Weighing Stable Birds

LEVEL 1 – CLINIC SPECIFIC

- ___ Basic ID of animals (ongoing)
- ___ General Food Prep: Reading Menu Book
- ___ General Food Prep: Properly Filling Out Blue Menu Page
- ___ General Food Prep: Leaving/Thawing Out Enough Food For The Next Shift
- ___ Cutting Up Mice, Smelt, Other Meat Products
- ___ Raccoon Dish Washing Procedures
- ___ Understanding of Rabies Vector Species Care Requirements & Restrictions
- ___ Indoor Cage Disinfecting Procedure (ward kennels, etc.)
- ___ Outdoor Carrier Disinfecting Procedure (cages/carriers that go out to cleaning station)
- ___ Outdoor Cage Disinfecting Procedure (Peli Playground, Opossum Run, Etc.)
- ___ Basic Cage Set-Up (proper towels, hidey box, perch size & location, visual barriers)
- ___ Incubator Cleaning/Disinfecting/Set-Up
- ___ Preparing Waterbird Nets
- ___ Read & Update Indoor & Outdoor Patient Charts
- ___ Basic Handling ASSISTING Techniques of Stable/Non-Aggressive Clinic animals
- ___ Feeding *w/o Handling* Indoor and/or Outdoor Patients
 - ___ Ducklings
 - ___ Waterfowl
 - ___ Sea Birds
 - ___ Spear Fishing Birds
 - ___ Corvids
 - ___ Rats/Mice
 - ___ Snakes
 - ___ Opossums: ___ Adults ___ Babies
 - ___ Squirrels: ___ Adults ___ Babies
 - ___ Raptors ___ Adults ___ Babies
- ___ Understanding of Rabies Vector Species Protocols & Rules (Feeding, Cleaning, Handling, Indoor vs. Outdoor, Adults vs. FC Babies, Human Adults vs. Under 18)
 - ___ Skunks ___ Raccoons ___ Coyotes
 - ___ Foxes ___ Bats

___ **RECOMMENDED TO TRAIN LEVEL 1 VOLUNTEERS BASIC
LEVEL 1 SKILLS**

___ **RECOMMENDED TO ASSIST STAFF IN TEACHING TRAINING
CLASSES, ORIENTATION, ETC.**

___ **RECOMMENDED FOR TEAM LEAD POSITION**

___ **RECOMMENDED FOR WC SUPERVISORY POSITION**

___ **RECOMMENDED FOR WC INTERNSHIP**

~ Vol Level 1 2015 ~ M.Piazza ~ Jan. 2015

2015 WILDCARE VOLUNTEER TRAINING LEVELS

LEVEL 2

VOLUNTEER NAME: _____

LEVEL 2 – CLASSES REQUIRED

- ___ Annual OSHA requirement
- ___ Annual CA Fish & Wildlife required class
- ___ Captive Care
- ___ Handling & Restraint
- ___ Any foster care training class for whatever team(s) you wish to be on
- ___ If you wish to assist with radiographs: Radiographs Techniques Part I & II
- ___ If you wish to assist med staff with medications: Drugs and Dosages
- ___ If you wish to tube feed pigeons: Pigeon Tubing

LEVEL 2 – GENERAL REQUIRED FOR EVERY AREA

- ___ Positive attitude, team player
- ___ Ability to manage and train others
- ___ Organizational skills, ability to properly prioritize and complete shift tasks
- ___ Stellar attendance record (See WildCare Procedures Manual)
- ___ Understanding of WildCare's procedures
- ___ Assist med staff in taking radiographs (pre-req classes required)
- ___ Assist med staff in developing radiographs (pre-req classes required)
- ___ Training Level 1 Volunteers in basic Level 1 tasks (by invitation)
- ___ Setting up fecals/wet mounts under supervision
- ___ Learn to interpret fecals/wet mounts under supervision
- ___ Fill out general information on patient records

LEVEL 2 – BIRDROOM SPECIFIC

- ___ Basic ID/Aging of birds (ongoing)
- ___ Handling/Transferring stable birds
- ___ Catching/Netting birds
- ___ Weighing birds
- ___ Preparing songbird mashes & diets without supervision
- ___ Assisting in banding birds
- ___ Assisting med staff with east aviary evaluations
- ___ Preparing all aspects for next shift
- ___ Assisting med staff with birdroom patient evaluations and intakes
- ___ Assisting med staff with drawing up & administering medications
- ___ Syringe feed baby birds without supervision
- ___ (**NOTE:** check with the supervisor of each shift you work before hand-feeding birds. You will need to spend a lot of time training in this area before you are able to feed "on your own")
- ___ Tube feed pigeons without supervision (pre-req class required)
- ___ Train Level 1 Volunteers to tweezer feed baby birds

LEVEL 2 – CLINIC SPECIFIC

- ___ Cage set-up for specific species
- ___ Basic ID of animals (ongoing)
- ___ Banding, weighing, graduating ducklings
- ___ Preparing mashes, tube feedings
- ___ Assist med staff in tube/force feeding birds
- ___ Assist med staff in drawing up non-controlled medications
- ___ Assist med staff in administering non-controlled medications
- ___ Assist med staff with patient evaluations

Handling & weighing stable indoor and/or outdoor patients:

- ___ Ducklings
- ___ Waterfowl
- ___ Sea Birds
- ___ Spear Fishing Birds
- ___ Corvids
- ___ Rats/Mice
- ___ Snake
- ___ Turtles
- ___ Opossums: ___ Babies ___ Adults
- ___ Squirrels: ___ Babies ___ Adults
- ___ Raptors: ___ Babies ___ Adults

Understanding of rabies vector species protocols and rules (feeding, cleaning handling, indoor vs. outdoor, adults vs. foster care babies, human adults vs. under 18):

- ___ Skunks
- ___ Raccoons
- ___ Coyotes
- ___ Foxes
- ___ Bats

___ **RECOMMENDED TO TRAIN LEVEL 1 VOLUNTEERS BASIC LEVEL 1 SKILLS**

___ **RECOMMENDED TO ASSIST STAFF IN TEACHING TRAINING CLASSES, ORIENTATION, ETC.**

___ **RECOMMENDED FOR TEAM LEAD POSITION**

___ **RECOMMENDED FOR WC SUPERVISORY POSITION**

___ **RECOMMENDED FOR WC INTERNSHIP**

2015 WILDCARE VOLUNTEER TRAINING LEVELS

LEVEL 3

VOLUNTEER NAME: _____

LEVEL 3 – CLASSES REQUIRED

- ___ Annual OSHA Requirement
- ___ Annual CA Fish & Wildlife Required Class
- ___ Radiography
- ___ Drugs & Dosages
- ___ Fluid Therapy

LEVEL 3 – GENERAL REQUIRED FOR EVERY AREA

- ___ Positive attitude, team player
- ___ Ability to manage and training others
- ___ Organizational skills, ability to properly prioritize and complete shift tasks
- ___ Stellar attendance record
- ___ Understanding of WildCare's procedures
- ___ Take radiographs as directed by med staff
- ___ Develop radiographs, unassisted
- ___ Calculate medications
- ___ Learn reconstituting medications
- ___ Draw up & administer fluids
- ___ Draw up & administer non-controlled medications
- ___ Blood drawing
- ___ Interpreting blood values
- ___ Interpret fecals/wet mounts, unassisted
- ___ Assist in medical procedures/splinting/bandaging

LEVEL 3 – BIRDROOM SPECIFIC

- ___ ID/Aging of birds (ongoing)
- ___ Bird anatomy
- ___ Physical exams, evaluations
- ___ Intake exams
- ___ Medicating songbirds without direct supervision
- ___ Tube feeding pigeons & doves without direct supervision
- ___ Syringe feeding baby birds without direct supervision
- ___ Catching birds outside without direct supervision
- ___ Release evaluations

LEVEL 3 – CLINIC SPECIFIC

- ___ ID of animals (ongoing)
- ___ Basic anatomy
- ___ Physical exams, evaluations
- ___ Medicating approved animals without direct supervision
- ___ Large raptor/mammal restraint without direct supervision
- ___ Tube feeding without direct supervision
- ___ Emaciation protocol
- ___ Catching animals outside without direct supervision

___ **RECOMMENDED FOR TRAINING LEVEL 1 & LEVEL 2 VOLUNTEERS**

___ **RECOMMENDED FOR TEAM LEAD POSITION**

___ **RECOMMENDED FOR WC SUPERVISORY POSITION**

___ **RECOMMENDED FOR WC INTERNSHIP**

___ **RECOMMENDED FOR PAID STAFF POSITION IF AVAILABLE**