**2015 WILDCARE VOLUNTEER TRAINING LEVELS**

**LEVEL 1**

**VOLUNTEER NAME:** __________________________________________________________________________

**LEVEL 1 – CLASSES REQUIRED**

___ WildCare Volunteer Orientation  
___ Zoonoses & OSHA  
___ Clinic Basics  
___ Birdroom Basics  
___ WildCare Interpretation & Communication  
___ Clinic Volunteers: Duckling Care  
___ Birdroom Volunteers: Corvid Care

**LEVEL 1 – REQUIRED FOR BOTH BIRDROOM & CLINIC VOLS**

___ Positive attitude, team player  
___ Ability to properly prioritize and complete shift tasks  
___ Stellar attendance record (see WildCare Procedure Manual)  
___ Understanding of WildCare’s procedures  
___ Signing In and Out  
___ Front Desk Procedure For Intake If Staff Is Not At Desk  
___ How to Check Night Drop Off  
___ Reading Task Boards  
___ Locating Procedure Manual  
___ Locating Human First Aid Area & Eye Wash Stations  
___ Dish Washing Procedures  
___ Laundry Procedures  
___ Raccoon Laundry Procedures  
___ Drying & Folding Towels  
___ Disinfect/Identify Syringes  
___ Order Board/Supply Maintenance  
___ Maintenance Requests  
___ Logging Animals Out When Transferred/Released/Expired  
___ Care/Cleaning of Mealworms (Kitchen, Birdroom, East Aviary)  
___ Restocking Procedures  
___ Sweeping & Mopping  
___ Trash & Recycling  
___ Basic understanding of task priorities  
___ Cleaning & Storing Cages, etc. In Outdoor Cage Cleaning Area

**LEVEL 1 – BIRDROOM SPECIFIC**

___ Basic ID/Aging of birds (ongoing)  
___ Basket/Cage/Perch Disinfecting Procedure  
___ Basket/Cage Set Up (perch placement, Food placement, water placement)  
___ Incubator Cleaning/Disinfecting/Setup  
___ General Food Prep: Mashes (Mac Diet, Pigeon/Dove, Hummingbird)
___ General Food Prep: Chow, Fruit, Peanut Butter Crumble Plates
___ General Food Prep: Corvid Plates
___ General Food prep: Mealworms In A Bowl
___ General Food prep: Bulk Pre-Prepared For Next Shift, All Types
___ Where to Find What Food To Feed A Specific Species
___ Use of Timers
___ Preparing Baby Bird Nests
___ East Aviary Cleaning/Feeding/Food Prep
___ If Ok’d & Assisted By Supervisor; Tweezer Feeding (NO SYRINGE FEEDING!)
___ If Ok’d & Assisted By Supervisor; Handling Stable Birds
___ If Ok’d & Assisted By Supervisor; Weighing Stable Birds

**LEVEL 1 – CLINIC SPECIFIC**
___ Basic ID of animals (ongoing)
___ General Food Prep: Reading Menu Book
___ General Food Prep: Properly Filling Out Blue Menu Page
___ General Food Prep: Leaving/Thawing Out Enough Food For The Next Shift
___ Cutting Up Mice, Smelt, Other Meat Products
___ Raccoon Dish Washing Procedures
___ Understanding of Rabies Vector Species Care Requirements & Restrictions
___ Indoor Cage Disinfecting Procedure (ward kennels, etc.)
___ Outdoor Carrier Disinfecting Procedure (cages/carriers that go out to cleaning station)
___ Outdoor Cage Disinfecting Procedure (Peli Playground, Opossum Run, Etc.)
___ Basic Cage Set-Up (proper towels, hidey box, perch size & location, visual barriers)
___ Incubator Cleaning/Disinfecting/Set-Up
___ Preparing Waterbird Nets
___ Read & Update Indoor & Outdoor Patient Charts
___ Basic Handling ASSISTING Techniques of Stable/Non-Aggressive Clinic animals
___ Feeding *w/o Handling* Indoor and/or Outdoor Patients
   ___ Ducklings
   ___ Waterfowl
   ___ Sea Birds
   ___ Spear Fishing Birds
   ___ Corvids
   ___ Rats/Mice
   ___ Snakes
   ___ Opossums: ___ Adults ___ Babies
   ___ Squirrels: ___ Adults ___ Babies
   ___ Raptors ___ Adults ___ Babies
___ Understanding of Rabies Vector Species Protocols & Rules (Feeding, Cleaning, Handling, Indoor vs. Outdoor, Adults vs. FC Babies, Human Adults vs. Under 18)
___ Skunks ___ Raccoons ___ Coyotes
___ Foxes ___ Bats
RECOMMENDED TO TRAIN LEVEL 1 VOLUNTEERS BASIC LEVEL 1 SKILLS

RECOMMENDED TO ASSIST STAFF IN TEACHING TRAINING CLASSES, ORIENTATION, ETC.

RECOMMENDED FOR TEAM LEAD POSITION

RECOMMENDED FOR WC SUPERVISORY POSITION

RECOMMENDED FOR WC INTERNSHIP

~ Vol Level 1 2015 ~ M.Piazza ~ Jan. 2015
2015 WILDCARE VOLUNTEER TRAINING LEVELS

LEVEL 2

VOLUNTEER NAME: ________________________________________

LEVEL 2 – CLASSES REQUIRED
___ Annual OSHA requirement
___ Annual CA Fish & Wildlife required class
___ Captive Care
___ Handling & Restraint
___ Any foster care training class for whatever team(s) you wish to be on
___ If you wish to assist with radiographs: Radiographs Techniques Part I & II
___ If you wish to assist med staff with medications: Drugs and Dosages
___ If you wish to tube feed pigeons: Pigeon Tubing

LEVEL 2 – GENERAL REQUIRED FOR EVERY AREA
___ Positive attitude, team player
___ Ability to manage and train others
___ Organizational skills, ability to properly prioritize and complete shift tasks
___ Stellar attendance record (See WildCare Procedures Manual)
___ Understanding of WildCare’s procedures
___ Assist med staff in taking radiographs (pre-req classes required)
___ Assist med staff in developing radiographs (pre-req classes required)
___ Training Level 1 Volunteers in basic Level 1 tasks (by invitation)
___ Setting up fecals/wet mounts under supervision
___ Learn to interpret fecals/wet mounts under supervision
___ Fill out general information on patient records

LEVEL 2 – BIRDROOM SPECIFIC
___ Basic ID/Aging of birds (ongoing)
___ Handling/Transferring stable birds
___ Catching/Netting birds
___ Weighing birds
___ Preparing songbird mashes & diets without supervision
___ Assisting in banding birds
___ Assisting med staff with east aviary evaluations
___ Preparing all aspects for next shift
___ Assisting med staff with birdroom patient evaluations and intakes
___ Assisting med staff with drawing up & administering medications
___ Syringe feed baby birds without supervision
(OUTE: check with the supervisor of each shift you work before hand-feeding birds. You will need to spend a lot of time training in this area before you are able to feed “on your own”)
___ Tube feed pigeons without supervision (pre-req class required)
___ Train Level 1 Volunteers to tweezer feed baby birds
LEVEL 2 – CLINIC SPECIFIC
___ Cage set-up for specific species
___ Basic ID of animals (ongoing)
___ Banding, weighing, graduating ducklings
___ Preparing mashes, tube feedings
___ Assist med staff in tube/force feeding birds
___ Assist med staff in drawing up non-controlled medications
___ Assist med staff in administering non-controlled medications
___ Assist med staff with patient evaluations

Handling & weighing stable indoor and/or outdoor patients:
    ___ Ducklings
    ___ Waterfowl
    ___ Sea Birds
    ___ Spear Fishing Birds
    ___ Corvids
    ___ Rats/Mice
    ___ Snake
    ___ Turtles
    ___ Opossums:  ___ Babies  ___ Adults
    ___ Squirrels:  ___ Babies  ___ Adults
    ___ Raptors:  ___ Babies  ___ Adults

Understanding of rabies vector species protocols and rules (feeding, cleaning handling, indoor vs. outdoor, adults vs. foster care babies, human adults vs. under 18):
    ___ Skunks
    ___ Raccoons
    ___ Coyotes
    ___ Foxes
    ___ Bats

___________________________________________________________________
___ RECOMMENDED TO TRAIN LEVEL 1 VOLUNTEERS BASIC LEVEL 1 SKILLS
___ RECOMMENDED TO ASSIST STAFF IN TEACHING TRAINING CLASSES, ORIENTATION, ETC.
___ RECOMMENDED FOR TEAM LEAD POSITION
___ RECOMMENDED FOR WC SUPERVISORY POSITION
___ RECOMMENDED FOR WC INTERNSHIP

~ Vol Level 2 ~ M.Piazza ~ Jan. 2015
2015 WILDCARE VOLUNTEER TRAINING LEVELS
LEVEL 3

VOLUNTEER NAME: ________________________________________

LEVEL 3 – CLASSES REQUIRED
___ Annual OSHA Requirement
___ Annual CA Fish & Wildlife Required Class
___ Radiography
___ Drugs & Dosages
___ Fluid Therapy

LEVEL 3 – GENERAL REQUIRED FOR EVERY AREA
___ Positive attitude, team player
___ Ability to manage and training others
___ Organizational skills, ability to properly prioritize and complete shift tasks
___ Stellar attendance record
___ Understanding of WildCare’s procedures
___ Take radiographs as directed by med staff
___ Develop radiographs, unassisted
___ Calculate medications
___ Learn reconstituting medications
___ Draw up & administer fluids
___ Draw up & administer non-controlled medications
___ Blood drawing
___ Interpreting blood values
___ Interpret fecals/wet mounts, unassisted
___ Assist in medical procedures/splinting/bandaging

LEVEL 3 – BIRDRoom SPECIFIC
___ ID/Aging of birds (ongoing)
___ Bird anatomy
___ Physical exams, evaluations
___ Intake exams
___ Medicate songbirds without direct supervision
___ Tube feeding pigeons & doves without direct supervision
___ Syringe feeding baby birds without direct supervision
___ Catching birds outside without direct supervision
___ Release evaluations
LEVEL 3 – CLINIC SPECIFIC

- ID of animals (ongoing)
- Basic anatomy
- Physical exams, evaluations
- Medicating approved animals without direct supervision
- Large raptor/mammal restraint without direct supervision
- Tube feeding without direct supervision
- Emaciation protocol
- Catching animals outside without direct supervision

___ RECOMMENDED FOR TRAINING LEVEL 1 & LEVEL 2 VOLUNTEERS

___ RECOMMENDED FOR TEAM LEAD POSITION

___ RECOMMENDED FOR WC SUPERVISORY POSITION

___ RECOMMENDED FOR WC INTERNSHIP

___ RECOMMENDED FOR PAID STAFF POSITION IF AVAILABLE